

TREATMENT PROPOSAL FORM

Call Number: Joel Hawkins Papers, Box 1 of 1	Lab Number: 2002/3-003
Library/Department: RBMSCL	Author/Artist: Joel Hawkins
Librarian: Melissa Delbridge	Title: Manuscript fragments
Date Examined: 11/19/2002	Publication Date: 1845-1865
Examined by: Beth Doyle	Size: H various W cm T cm
Special instructions: Flatten only, do not rehouse	

Condition:

51 manuscript fragments on a variety of papers including white and blue lined notebook paper, ledger paper, and writing paper. All fragments are in an overall poor condition.

The fragments have been folded and crumpled and are severely distorted. Other damages include dirt, brittle edges, losses and tears, foxing, and unidentified severe staining.

A variety of media is used including a brown manuscript ink that is probably iron gall, printing inks in blue, black and red, graphite, manuscript inks in purple and blue, and black stamp-pad ink. The condition of inks range from good to poor.

Treatment Proposal:

Dry clean fragments.
 Humidify and flatten.
 Test all media before humidification.
 Return to RBMSCL in present folder, do not refolder items.

Estimated Treatment Time: 4 hours

Proposed by:	(signature)	Date:
Approved by:	(signature)	Date:

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Treatment Performed:

1. Dry clean fragments.
2. Test all media before humidification.
3. Humidify and flatten.
4. Repaired 10 of the most fragile items with wheat starch paste and Japanese paper to stabilize them for handling.
5. Return to RBMSCL in present folder, do not refolder items.

Total Hours: 6

Treated by:	(signature)	Date: 12/17/2002
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