

Duke University Library Conservation Lab
BOOK DOCUMENTATION - SHORT FORM

Lab # 2013/14-019

Date: 6/3/2015

Title:
Lois Donehoo
Heller Papers

Author:

Publication date:

Dimensions (cm):
Height:
Width:
Thickness:

Description

Binding Type

- In boards
- Cased
- Laced-case
- Lapped component
- Pamphlet
- Other photo album, laced

Primary Covering Material

- Leather
- Tawed
- Parchment
- Paper - molded
- Cloth
- Other _____

Board Material / Style

- Paper / pulp board
- Wood
- Other _____

Textblock Material

- Paper
- Parchment

Media (multiple)

- Printer's ink
- Manuscript ink - white, blue
- Graphite
- Color inks - stamps
- Pigments / illumination
- Other _____

Leaf Attachment

- Sewn through fold
- Stabbed
- Single leaf /leaves
- Adhesive
- Other _____

Condition

Binding Condition (multiple)

- Red rot
- Board(s) detached
- Spine detached / missing
- Outer joints split
- Inner hinges broken
- Cover detached
- Cover torn at head
- Cover warped / distorted
- Corners damaged / missing
- Caps damaged / missing
- Previous repair(s)
- Damaging repair(s)
- Sewing broken
- Split textblock
- Other _____

Textblock Damage (multiple)

- Surface dirt
- Minor tears or losses - some photos damaged
- Major tears or losses
- Acidic / brittle
- Acidic endleaves
- Soft - very
- Cockling
- Staining / discoloration / foxing
- Loose / detached material
- Insect / pest damage
- Creases / folds
- Ink/Pigment burn
- Flaking ink / pigment
- Mold damage
- Pressure sensitive tape
- Adhesive residue
- Accretions
- Damaging repair(s)
- Other _____

Notes: Photo album w/ silver gelatin prints
adhered to black paper pages

Treatment Proposal

Proposed Textblock Treatment (multiple)

- Page repairs / guarding
- Dry cleaning
- Tape / adhesive removal
- Reattach loose leaf/leaves *+ attach mints*
- Remove mold
- Stain reduction
- Media consolidation
- Flattening *as possible (adhesive? hinges? corners?)*
- Interleaving
- Aqueous treatment

Proposed Binding Treatment (multiple)

- Clean / line spine
- Leather consolidation
- Minor structure repair *either is fine*
- Flatten cover / boards
- Repair corners
- Sewing repair
- Board reattachment / reinforcement
- Repair / reinforce inner hinges
- Reback
- Repair / replace caps
- Reattach case
- New cover / binding
- Disbind
- Resew

Enclosure

- Polyester encapsulation *- to pages + keep in bindery*
- Clamshell box (corrugated or cloth)
- Tuxedo box
- Phase box
- Reuse existing enclosure
- Other _____

Treatment Details

Treatment Time Estimate 7-10 hours

Proposed By **SIGNATURE REDACTED**

App **SIGNATURE REDACTED**

Date 6/3/15

- Photo-documentation required
- No photo-documentation needed

Treatment Report Treated as proposed

Textblock Treatment Performed (multiple)

- Page repaired / guarded *- attachments as needed w/ usp + tissue*
- Dry cleaned
- Tape / adhesive removed
- Loose leaf / leaves reattached
- Mold removed
- Stains reduced
- Media consolidated
- Flattened *- attachments as needed*
- Interleaved
- Washed
- Deacidified
- Re-Sized

Materials / Details

Binding Treatment Performed (multiple)

- Spine cleaned / lined
- Leather consolidated
- Minor structure repair
- Cover / boards flattened
- Corners repaired
- Sewing repaired
- Board reattached / reinforced
- Inner hinges repaired / reinforced
- Rebacked
- Caps repaired / replaced
- Case reattached
- New cover / binding
- Disbound
- Resewn

Materials / Details

Rebound encapsulated leaves w/ aluminum posts through prev. sewing holes.

Enclosure

- Polyester encapsulation *of each leaf*
- Clamshell box (corrugated or cloth)
- Tuxedo box
- Phase box
- Reused existing enclosure
- Other _____

Treatment Time 10 hours

Treated By **SIGNATURE REDACTED** 2

Date 8/31/2015