IN 8 Volumes

Duke University Library Conservation Lab
BOOK DOCUMENTATION - SHORT FORM

Lab number: ~~2008/9~~-2009/10-35
Date:

Title: MIDDLEMARCH

Author: George Eliot

Publication date: 1871

Dimensions (cm):
Height 18
Width 12.5
Thickness

Description

Binding Type
- ❑ In boards
- ❑ Cased
- ❑ Laced-case
- ❑ Lapped component
- ❑ Pamphlet
- ☒ Other Paperback

Primary Covering Material
- ❑ Leather
- ❑ Tawed
- ❑ Parchment
- ☒ Paper
- ❑ Cloth
- ❑ Other_____

Board Material / Style
- ☒ Paper / pulp board
- ❑ Wood
- ❑ Other_____

Textblock Material
- ☒ Paper
- ❑ Parchment

Media (multiple)
- ☒ Printer's ink
- ☒ Manuscript ink (owner's name)
- ❑ Graphite
- ❑ Color inks
- ❑ Pigments / illumination
- ❑ Other_____

Leaf Attachment
- ❑ Sewn through fold
- ❑ Stabbed
- ❑ Single leaf /leaves
- ❑ Adhesive
- ❑ Other_____

Condition

Binding Condition (multiple)
- ❑ Red rot
- ❑ Board(s) detached
- ❑ Spine detached / missing
- ❑ Outer joints split
- ❑ Inner hinges broken
- ❑ Cover detached
- ❑ Cover torn
- ❑ Cover warped / distorted
- ❑ Corners damaged / missing
- ❑ Caps damaged / missing
- ❑ Previous repair(s)
- ❑ Damaging repair(s)
- ❑ Sewing broken
- ❑ Split textblock
- ❑ Other_____

Textbock Damage (multiple)
- ☒ Surface dirt ALL
- ☒ Minor tears or losses covers; edges
- ❑ Major tears or losses
- ☒ Acidic / brittle
- ☒ Acidic ~~endleaves~~ covers
- ❑ Soft
- ❑ Cockling
- ☒ Staining / discoloration / foxing
- ❑ Loose / detached material
- ❑ Insect / pest damage
- ☒ Creases / folds – throughout all 8 vol.
- ❑ Ink/Pigment burn
- ❑ Flaking ink / pigment
- ❑ Mold damage
- ❑ Pressure sensitive tape
- ❑ Adhesive residue
- ❑ Accretions
- ❑ Damaging repair(s)
- ❑ Other_____

Notes:

Volume 1 Bookplate already removed; front cover detached; tattered; some spine loss & sewing loose

2 front cover 1/2 detached; some loss at spine; sewing loose - broken at pg. 324

3 paper spine detaching from text block; some loss of spine; sewing loose - some leaves detached

4 back cover detached; - spine in best shape of all 8!

5 back cover detached; bookplate removed by me already, spine torn - wrong

6 1/2 spine is missing other half detached; back cover detached; sewing loose

7 tear on spine - this book is in the best shape

8 brown staining on cover; loose sewing; loss on spine

binding? add to for other vol.

Treatment Proposal

Proposed Textblock Treatment (multiple)
- ❑ Page repairs / guarding
- ❑ Dry cleaning
- ❑ Tape / adhesive removal
- ❑ Reattach loose leaf/leaves
- ❑ Remove mold
- ❑ Stain reduction
- ❑ Media consolidation
- ❑ Flattening
- ❑ Interleaving
- ❑ Aqueous treatment

Proposed Binding Treatment (multiple)
- ❑ Clean / line spine
- ❑ Leather consolidation
- ❑ Minor structure repair
- ❑ Flatten cover / boards
- ❑ Repair corners
- ❑ Sewing repair
- ❑ Board reattachment / reinforcement
- ❑ Repair / reinforce inner hinges
- ❑ Reback
- ❑ Repair / replace caps
- ❑ Reattach case
- ❑ New cover / binding
- ❑ Disbind
- ❑ Resew

Enclosure
- ❑ Polyester encapsulation
- ❑ Clamshell box (corrugated or cloth)
- ❑ Tuxedo box
- ❑ Phase box
- ❑ Reuse existing enclosure
- ❑ Other _____

Treatment Details
Consolidate spines by adhering loose pikes – where possible do some consolidating spine sections
Try to rotate cover of volume 1 "pretty"
? hinge on detached covers
* Also remove book plates from self & put relevant book plate

Treatment Time Estimate _____

Proposed By _____

Approved By [SIGNATURE REDACTED]

Date 10/28/09

- ❑ Photo-documentation required
- ❑ No photo-documentation needed

Treatment Report ❑ Treated as proposed

Textblock Treatment Performed (multiple)
- ❑ Page repaired / guarded
- ❑ Dry cleaned
- ❑ Tape / adhesive removed
- ❑ Loose leaf / leaves reattached
- ❑ Mold removed
- ❑ Stains reduced
- ❑ Media consolidated
- ❑ Flattened
- ❑ Interleaved
- ❑ Washed
- ❑ Deacidified
- ❑ Re-Sized

* DID NOT REPAIR SEWING - GIVEN WORN & LOOSE STATE

Materials / Details
_____
_____
_____
_____

Binding Treatment Performed (multiple)
- ❑ Spine cleaned / lined
- ❑ Leather consolidated
- ❑ Minor structure repair
- ❑ Cover / boards flattened
- ❑ Corners repaired
- ❑ Sewing repaired
- ❑ Board reattached / reinforced
- ❑ Inner hinges repaired / reinforced
- ❑ Rebacked
- ❑ Caps repaired / replaced
- ❑ Case reattached
- ❑ New cover / binding
- ❑ Disbound
- ❑ Resewn

Materials / Details
Japanese paper (consolidate spine with heat)

Enclosure
- ❑ Polyester encapsulation
- ❑ Clamshell box (corrugated or cloth)
- ❑ Tuxedo box
- ❑ Phase box
- ❑ Reused existing enclosure
- ❑ Other _____

Treatment Time 8 hours total

Treated By [SIGNATURE REDACTED]

Date 11/13/9

Put a mark to where bound/copied for each - to ID duplicate record later

? Binding pieces in wrong vol. where goes

? Box – how? ~~do they need to be together (for cataloging?)~~ make individual boxes

MIDDLEMARCH

Duke University Library Conservation Lab
PAPER / MANUSCRIPT DOCUMENTATION - SHORT FORM

Lab number:

Date:

Call # or Bar Code #:

Title/Author:

Description

Number of sheets _____

Substrate(s)
- ❑ Wove paper
- ❑ Laid paper
- ❑ Photograph
- ❑ Other_____

Media (multiple)
- ❑ Printer's ink
- ❑ Manuscript ink
- ❑ Graphite
- ❑ Color inks
- ❑ Pigments / illumination
- ❑ Stamp
- ❑ Photograph
- ❑ Other_____

Fasteners (multiple)
- ❑ Paper clips
- ❑ Staples
- ❑ Pins
- ❑ Thread
- ❑ Seal
- ❑ Other_____

Enclosure (multiple)
- ❑ Paper folder / envelope
- ❑ Manuscript box
- ❑ Drop spine box
- ❑ Polyester envelope
- ❑ Polyester encapsulation
- ❑ Matted
- ❑ Mounted
- ❑ Other_____

Condition

Substrate Damage (multiple)
- ❑ Acidic / brittle
- ❑ Surface dirt
- ❑ Minor tears or losses
- ❑ Major tears or losses
- ❑ Creases / folds
- ❑ Soft
- ❑ Cockling
- ❑ Rolled
- ❑ Staining / discoloration / foxing
- ❑ Ink / pigment burn
- ❑ Insect / pest damage
- ❑ Mold damage
- ❑ Water damage
- ❑ Pressure sensitive tape
- ❑ Adhesive residue
- ❑ Damaging repair(s)
- ❑ Other_____

Media Damage (multiple)
- ❑ Flaking ink / pigment
- ❑ Sinking ink
- ❑ Bleeding ink
- ❑ Other_____

Enclosure Damage (multiple)
- ❑ Torn / broken
- ❑ Acidic
- ❑ Poor construction
- ❑ Other_____

Notes:

Duke University Library Conservation Lab
PAPER / MANUSCRIPT DOCUMENTATION - SHORT FORM

Lab number: ~~X~~

Treatment Proposal

Proposed Treatment (multiple)
- ❑ Dry cleaning
- ❑ Page Repairs / guarding
- ❑ Tape / adhesive removal
- ❑ Mold removal
- ❑ Stain reduction
- ❑ Media consolidation
- ❑ Flattening
- ❑ Interleaving
- ❑ Aqueous treatment

Enclosure
- ❑ Polyester encapsulation
- ❑ Folder (paper or polyester)
- ❑ Clamshell box (corrugated or cloth)
- ❑ Tuxedo box
- ❑ Mat
- ❑ Reuse existing enclosure
- ❑ Other _____

Treatment Details
TAKE OFF BOOKPLATE
VOLUME 1 - 5?
loosely insert bookplate

Treatment Time Estimate _____

Proposed By
SIGNATURE REDACTED

Approved By
SIGNATURE REDACTED

Date 9/10/09

Treatment Report
- ❑ Treated as proposed

Textblock Treatment Performed (multiple)
- ❑ Dry cleaned
- ❑ Page repaired / guarded
- ❑ Tape / adhesive removed
- ❑ Mold removed
- ❑ Stains reduced
- ❑ Media consolidated
- ❑ Flattened
- ❑ Interleaved
- ❑ Washed
- ❑ Deacidified
- ❑ Re-sized

Materials / Details
_____
_____
_____
_____

Enclosure (multiple)
- ❑ Polyester encapsulation
- ❑ Folder (paper or polyester)
- ❑ Clamshell box (corrugated or cloth)
- ❑ Tuxedo box
- ❑ Mat
- ❑ Reuse existing enclosure
- ❑ Other _____

Treatment Time 1 hour

Treated By
SIGNATURE REDACTED

Date 9/19/9

- ❑ Photo-documentation required
- ❑ No photo-documentation needed

Just for bookplate removal - needs treatment